

Swimbridge Church of England Primary School Governing Body

CSI Committee						
Date/Time	13.11.19	Location		Head's Office		
Governor name	Initials/Signature			In attendance	Absent With apology (sanctioned)	Absent without apology (not sanctioned)
Sandra Tibbles	ST	Foundation		Y		
Colin Wadsworth	CW	Foundation	Chair	Y		
Gemma Poland	GP	Foundation		Y		
Sarah Smith	SS	Head		Y		
In Attendance	Initials	(anyone who is not a governor/associate)		Minutes to		
Natalie Stanbury	NS	Clerk		Attendees, apologies, website		

Ref	Details of Discussion	Action
1	Welcome and Apologies No apologies – the meeting was quorate.	
2	Declarations of interest No new declarations of interest.	
3	Matters Arising: No matters arising.	
4	Business bought forward by the Chair No business bought forward.	
5	Agree the Part 1 minutes of the previous meeting in the summer term 2019. The minutes were agreed at the previous FGB.	
6	Check terms of reference and levels of delegation agreed by the FGB to ensure committee operates within their remit Terms of reference were checked and noted. Governors discussed the initials "D" and "R". NS confirmed these stood for delegated and recommended and indicated whether a decision could be by the CSI committee or recommended to the full board for approval.	

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7	<p>Scrutinise Analyse School Performance (ASP) data and challenge progress made for all pupils, including Pupil Premium, SEND, CiC, more able and vulnerable groups in order to seek assurance our improvement plans are being implemented and making impact for children.</p> <p>Governors discussed data and the head also explained the outcome of a question level analysis for KS2 SATS results and asked about trends in results. The Head confirmed there were no notable trends for any individual group (boys, girls, SEND, PP, disadvantaged) with targeted interventions being made. Cohort size for the last year 6 was 10 and therefore caution is to be exercised when analysing results.</p> <p>We know judgements being made by our teachers are sound – we were externally moderated last year. The trend in attainment is positive. Our improvement plans appear to be we are very successful with reading and writing but still more we could be achieving within maths. We are still in line or above national averages.</p> <p>Governors asked - In terms of implementation – how will impact be fed back? The Head explained that subject actions are in place – evidence will be gathered from staff meetings, learning walks, end of term assessments and published data. Subject action plans are in place and these will form part of an ongoing investigation.</p> <p>Regarding spelling, punctuation and grammar, while not a published result, data suggests work needs to be completed – as a result staff are focusing on prioritising this area for all year groups.</p> <p>ACTION – CSI committee to receive reports ongoing detailing subject action plans and ongoing impact assessment, NS to ensure these are on the agenda.</p> <p>ACTION – to discuss the value of subject action plans for governors and teachers for future FGB. To review in a years time.</p> <p>Governors agreed it would be beneficial for a governor to sit with subject leads in order to gain an understanding of how the curriculum is developing and what our priorities are for individual subjects. It may also be beneficial for governors to take part in learning walks as they happen in school. Governors asked about data relating to vulnerable groups. The Head emphasised caution must be taken with low cohort numbers. In terms of vulnerable groups we had three pupils with SEND, one holding an EHCP. Of the three three “at expected” was achieved across the board (RWM). The pupil with an EHCP achieved “at expected” in reading, a score of 98 in maths (representing significant progress. There were no significant patterns in attainment or progress. Pupil Premium (1 pupil) achieved expected in maths and a score of 99 in reading, again narrowly missing the average score of 100. The cohort did not consist of any looked after or forces children.</p>	<p style="text-align: right;">ACTION NS</p> <p style="text-align: right;">ACTION NS</p>

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	<p>The Head reminded governors to refer back to the sheet published for governors in July 2019.</p> <p>Plans are in place to tackle any areas for improvement and these are detailed in the SIP.</p> <p>Governors asked about SEND (please refer to SEND information on the website) provision and SS reported she had made a visit to school in line with our governor monitoring schedule. The visit is documented and allowed SS to become more familiar with our SEND provision via a discussion with ST, followed by a visit to classrooms to look at the provision for our SEND pupils in action. The report can be found in the governor file. SS also noted our core values were in evidence and displayed in work. Display boards showed pride in pupil's work and behaviour was focused and orderly.</p>	
8	<p>OFSTED Update – to ensure we are ready for the new framework</p> <p>What evidence have we that ensures and assures the quality of education in our school?</p> <p>What is the intent of our curriculum? How is it implemented and what is the impact for pupils?</p> <p>How do we know?</p> <p>Governors discussed the SIP, curriculum plans and the document detailing potential questions for governors. The committee looked at plans already in place and how the school is preparing to ensure we continue to teach a broad and balanced curriculum. Governors expressed an interest in connecting with staff and understanding how individual subjects are developed and taught. The Head explained subject leads are in place and teachers also used individual plans to monitor improvements. Governors agreed this would be an informative method to monitor the intent, implementation and impact of our curriculum and would not create unnecessary reporting expectations on staff. Governors agreed it would be beneficial to speak to staff, either as part of a meeting or a visit to school to understand further what our curriculum looks like in practice.</p> <p>ACTION – ST to circulate OFSTED readiness document to CSI members.</p>	

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16	<p>What impact has this meeting had on outcomes for children? How does this relate to the 3 core roles of a governing body?</p> <ul style="list-style-type: none"> • Ensuring clarity of vision, ethos and strategic direction; Evidencing our values in action during a monitoring visit • Holding executive leaders to account for the educational performance of the organisation and its pupils, and the performance management of staff; Analysing ASP data and discussing implications for our priorities – ensuring governors have a clear understanding of our position, taking into account our small cohorts. Asking for assurance that these priorities are evidenced in the SIP and formulating further plans for monitoring. • Overseeing the financial performance of the organisation and making sure its money is well spent. Ensuring CPD is in line with our priorities. 	
	<p>Date of Next meeting 4th March 2020</p>	

The meeting closed at 10.30am

Signed
(Chair of Committee)

Date:

ACTION – CSI committee to receive reports ongoing detailing subject action plans and ongoing impact assessment, NS to ensure these are on the agenda.

ACTION – to discuss the value of subject action plans for governors and teachers for future FGB. To review in a years time.

ACTION – ST to circulate OFSTED readiness document to CSI members.