

Terms of Reference for the Governing Body's 2nd (Appeals) Committee

Agreed at the meeting of the full governing board: Autumn Term 2020

Review date: Autumn Term 2021

Membership: All eligible governors at the time of the hearing with the following rules:

- The Headteacher may not be a member
- It is not appropriate to include staff members
- Associate members can serve on this committee and will form part of the quorum
- No governor or associate member who has been part of the 1st (Hearings) Committee may be included
- Members may be drawn using the Terms of Reference for Joint Panels (agreed with the Country and Coastal Schools Partnership)

Chair of Committee: To be appointed as appropriate at the time of the Appeal

Clerk of Committee: Natalie Stanbury (or as appropriate where there is a conflict of interest)

Quorum: 3

Delegation

As an accountable body, the board is the key decision maker. It may delegate operational matters to executive leaders and governance functions to committees....or in some cases to individuals, but the board as a corporate entity remains accountable and responsible for all decisions made... (Governance Handbook, March 2019).

Governors and Associate Members serving on the 1st (Hearings) Committee will undertake appropriate training in order to fully understand their role.

Levels of Delegation - Decision or Recommendation

*D = **Decision** to be taken by the committee and recorded (usually confidentially in Part 2 due to the nature of the subject matter)*

*R = the committee to make a **Recommendation** to the appropriate body/person and convey any outcomes following the correct policy and procedure*

Policies & Documents Delegated to this committee

None – the committee should have regard and be familiar with:

Policy/Document	D/R	Frequency	Term	Next Review	Statutory
All documentation relevant to the hearing					

Duties which are delegated to this committee:

Duty	D/R	Timescales	Evidence
To hear an appeal against any decision made by the headteacher or any other committee of the governing board	D	As required and following policy and procedure relating to the subject of the hearing	Meeting minutes Decision/outcome correspondence

Our school vision is to embrace the spiritual, physical, intellectual, emotional and social development of all.
We strive for educational excellence by supporting and developing the following values:

Wisdom

Hope

Community

Dignity

Love

To hear a complaint in accordance with the school's complaints policy where this has not been resolved at a previous stage	D	As required and following policy and procedure relating to the subject of the hearing	Meeting minutes Decision/outcome correspondence
To consider the decision of the head teacher to exclude a child/pupil from the school in accordance with the regulations governing exclusion	D	As required and following policy and procedure relating to the subject of the hearing	Meeting minutes Decision/outcome correspondence